



जवाहरलाल नेहरू पोर्ट ट्रस्ट JAWAHARLAL NEHRU PORT TRUST

ISO 9001 : 2008
ISO 14001:2004
ISO 27001:2013
OHSAS 18001: 2007

पत्तन कार्यालय : प्रशासन भवन, शेवा, नवी मुंबई - 400 707. Port Office : Administration Bldg., Sheva, Navi Mumbai - 400 707.
मुख्य सतर्कता अधिकारी Chief Vigilance Officer-(022) 2724 2292; मुख्य प्रबंधक (प्रशासन) एवं सचिव Chief Manager (Admn.) & Secy-(022) 2724 2233;
मुख्य प्रबंधक (यातायात) Chief Manager (Traffic)-(022) 2724 2377; मुख्य प्रबंधक (यां. एवं वि. अ.) Chief Manager (M&EE)-(022) 2724 2218;
मुख्य प्रबंधक (वित्त) Chief Manager (Fin)-(022) 2724 2241; मुख्य प्रबंधक (प. यो. वि.) Chief Manager (PP&D)-(022) 2724 2326;
उप-संरक्षक Dy. Conservator (022) 2724 2301; हार्बर मास्टर Harbour Master - (022) 2724 4173.

Website : www.jnport.gov.in E-mail : info@jnport.gov.in

JNP/FIN/2017/1044

13 October 2017

CIRCULAR

Sub: Procedure for collection of Transaction Deposit, invoice collection etc.

Attention of all the Vessel Operators/ Shipping lines/Agents/NVOCC/Freight Forwarders and all other concerned is invited to the procedural change in operating Revolving Deposit account. In continuation with the discussion had with MANSA and CSLA for ease of business/seamless operation, following modus Operandi is finalized to receive payment for the services rendered by Port.

1. Port will collect Transaction Deposit amount (No interest will be paid) as follows:
(a) Equivalent to 3 maximum invoices raised for Vessel Related Charges during last Financial Year.

AND

(b) Equivalent to 3 maximum invoices raised for Container/Cargo Related Charges during last financial year.
Revolving Deposit balance, if any, lying with JNPT will be adjusted against above Transaction Deposit.
2. Transaction Deposit will not be adjusted against any of the invoices raised by Port.
3. In accordance with the handling of vessels/ containers, Port will raise invoice and concerned agency shall make exact payment of Invoice Amount by using TOP UP PD option through PCS with valid invoice number in the "remark" field within three working days from raising of invoice.
4. All Shipping lines/Vessel operators will have to make payment within 3 working days from the date of invoice.
5. Port will de-activate Shipping lines/Vessel operators account, as soon as the outstanding amount exceeds/likely to exceed 80 % of Transaction Deposit amount.
6. While registering new Vessel Operators/ Shipping lines/Agents/NVOCC/Freight Forwarders, Transaction deposit will be collected based on their proposed container volume / vessel related details.
7. Transaction Deposit amount will be reviewed and modified every year in the month of April based on handling of each Agency during previous financial year.

8. Port will send necessary details to Vessel Operators/Paved Yard Operators to enable them to submit proper invoice.
9. Transaction Deposit will be higher in case of Vessel Operator handling more than 72 vessels in a year and the same will be fixed on case to case basis for Operational convenience.
10. Transaction Deposit for Adhoc Vessel operators/Barge Operators handling less than 6 vessels/barges in year will be treated separately on case to case basis.

All Vessel Operators/ Shipping lines/Agents/NVOCC/Freight Forwarders and all other concerned will submit monthly reconciliation statement based on receipt of invoices and payment made by them by 5th of every subsequent month through email id: fctrecon@jnport.com for Revenue – Container section and section at bt-revenue@jnport.com for Revenue-Bulk section.

The above procedure will come in force with immediate effect. However Vessel Operators/ Shipping lines/Agents/NVOCC/Freight Forwarders can deposit differential amount on or before 31st of October 2017 from issuance of above Circular. Difficulties faced, if any, may be brought to the notice of Shri G. K. Das, Manager (Finance) at email id: gkdas@jnport.gov.in.


Chief Manager (Finance)

To,

1. All Shipping Agencies/Lines.
2. MANSA/CSLA/BCBA
3. DP WORLD (NSICT)/APM TERMINALS (GTI)/NSIGT
4. FA&CAO (Mumbai Port Trust)

CC to:

1. C.M.(T)/C.M.(M&EE)/C.M.(A) & SECY/CM(PPD)/DY.CONSERVATOR
2. Manager (MS)/Dy. Manager (Oprns-Project)/A.M.(Marketing)
3. Ps. to Chairman/ Ps to Dy. Chairman